



*Connecting people to the land since 1895*

16 Meriden Road  
Rockfall  
Connecticut 06481-2961  
Tele: 860-346-TREE  
[www.ctwoodlands.org](http://www.ctwoodlands.org)

## **Education Contractor – School Programs (10-15 hours/week)**

We encourage you to apply for this job opportunity if you are interested in working...

- at a positive, mission-focused, non-profit conservation organization;
- with a team dedicated to getting people outdoors, conserving forests, parks and our statewide network of Blue-Blazed Hiking Trails; and
- as part of an organization dedicated to the principles of JEDI - Justice, Equity, Diversity and Inclusion.

Connecticut Forest & Park Association (CFPA) is a nonprofit passionate about protecting our state's forests, parks, trails, and open spaces, so that future generations can enjoy Connecticut's natural beauty as much as we do today. CFPA is a welcoming community dedicated to connecting people to the land, and we're committed to fostering a diverse and inclusive team. We believe that a variety of perspectives strengthens our mission and our impact.

### **Position Summary**

CFPA is seeking an enthusiastic and reliable School Programs Contractor to support and deliver environmental education programs for Pre-K–12 students. This role focuses on leading engaging, hands-on lessons both in classrooms and outdoors, and helping students explore topics like forests, wildlife, habitats, and conservation.

In addition to program delivery, this role includes coordinating with school administrators and teachers to schedule and plan programs and ensuring a smooth and positive experience for both educators and students.

You will work closely with the Education Director to prepare for and facilitate programs, primarily during the school day, with occasional opportunities for family or community events.

This is a part-time contract position (10–15 hours/week) with a flexible schedule that varies based on program bookings and school schedules.

**Reports to:** Education Director

### **Primary Responsibilities**

- Lead and assist with school-based environmental education programs for students (Pre-K-12)
- Coordinate with school administrators and teachers to schedule programs, confirm logistics, and ensure programs align with classroom needs
- Communicate clearly with teachers, partners, volunteers and CFPA staff before and after programs
- Facilitate hands-on activities that encourage curiosity, exploration, and connection to nature
- Prepare and organize program materials and supplies
- Adapt lessons as needed to meet different age groups, learning styles, and abilities
- Support a welcoming and inclusive learning environment for all students
- Travel to schools and program sites across Connecticut (mileage reimbursed if applicable)
- Assist with occasional CFPA community, family, or outreach events as needed

### **Preparation and Knowledge**

- Experience working with children in an educational or outdoor setting (formal or informal)



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- Background in education, environmental science, or a related field
- Interest in environmental education, natural history, forestry, and conservation
- Comfort leading groups of students and managing group dynamics
- Strong communication skills and an engaging, approachable teaching style
- Experience coordinating with multiple partners and organizing multi-part experiences.
- Ability to be flexible, organized, and responsive in a dynamic schedule
- Willingness to work outdoors in a variety of weather conditions
- Ability to work both independently and as part of a team
- Familiarity with Project Learning Tree or similar curricula (preferred but not required)

### **Compensation & Schedule:**

- Hourly contract position (rate ranges from \$20-\$22, commensurate with experience)
- 10-15 hours per week on average, depending on program demand
- This is a remote position with occasional visits to CFPA headquarters in Rockfall for meetings and preparing teaching materials. School visits are across the state including Hartford and Windham
- Primarily weekday, daytime hours (aligned with school schedules)
- Flexible, seasonal fluctuations expected (busier in spring/fall)

CFPA is an equal opportunity and affirmative action employer. CFPA provides equal employment opportunity and prohibits discrimination against all employees and applicants for employment based upon race, color, sex, gender, religion, creed, national origin and ethnic origin, age, citizenship, status as a perceived or actual victim of domestic violence, disability, marital status, sexual orientation, status as a Vietnam Era or disabled Veteran, or any other legally protected status.

### **To Apply:**

Please submit resume and cover letter in one .pdf document via email to [emerow@ctwoodlands.org](mailto:emerow@ctwoodlands.org) with the subject line reading "School Programs Contractor". Position is open until filled. No phone inquiries, please.

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Position posted April 8<sup>th</sup>, 2026